

HARDINGHAM PARISH COUNCIL

Minutes of the meeting held on Monday 7th September in the Memorial Hall, Hardingham at 7.30pm

Present:

John Sharples (Chairman)	Henry Edwards (Vice Chairman)	Tim Barrett
Richard Burke	Glen Gower	Binny Lenihan
Jane Strudwick	Lynn Whitwell (Clerk)	

There were no members of the public present.

1. TO RECEIVE DECLARATIONS OF INTEREST

There were none

2. TO CONSIDER APOLOGIES FOR ABSENCE

There were none

3. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON 6th AND 13th JULY 2015

The minutes of the meetings held on the 6th and 13th July, having been previously circulated, were agreed and signed as a correct record

4. MATTERS ARISING FROM THE MINUTES (FOR INFORMATION ONLY)

C/F Advice to be sought from Paul Claussen on Village Appraisal – this was in relation to the Neighbourhood Plan and as the Council had decided not to progress a NP this action point was no longer relevant. However, councillors were asked to consider questions for inclusion in any future Village Questionnaire.

ACTION: All Councillors to consider questions for future questionnaire

Agenda Item 5(v) – The change of bank signatories was now completed with Henry Edwards, Richard Burke and Lynn Whitwell signatories for Santander and Henry Edwards, Richard Burke and Tim Barrett signatories for Barclays.

Agenda Item 9 – Jane to remove ivy from bus shelter	Carried Forward
Jane to organise a litter pick	Carried Forward
Henry to add “please take your litter home” to notices re. dog fouling	Carried Forward

5. B/F from previous meeting – THE PARISH PLAN

Please see attached

ACTION: Clerk and Chairman to arrange meeting with PCO re “Homewatch Scheme and Security

6. FINANCE

Barclays	£1426.69
Santander	£1593.49

Cheques Authorised

Hardingham Memorial Hall	£34.00 (Hire of Hall 13 th July & 7 th Sept LGA1972 s111)
Breckland District Council LGA1972 s111)	£75.00 (Uncontested Election)
Norfolk Parishes Training Partnership LGA1972 s111)	£45.00 (Training B Lenihan)

Budget - details of actual against budget previously circulated

Audit

Results of 2014/2015 Audit had been received from Mazars, all in order

Notification of regular payments made to Zen Internet Ltd.

5 th July 2015	7 th July to 6 th August
5 th August 2015	7 th August to 6 th September

7. PLANNING

For Information:

3PL/2015/0751/F 19 Nordelph Corner, Replace conservatory with two storey side extension - Permission granted.

For Discussion

3PL/2015/0872/F Hardingham Top Yard Shed, Hardingham Station – One bay extension to existing portal & lean to railway coach maintenance building – Neighbouring residents had been consulted and there were no objections. There were no objections from the Council.

8. HIGHWAYS

- i) The Clerk gave a report on outstanding reported highway issues
- ii) It was requested that the Clerk arranged a visit from Paul Sellick to tour the village, in particular to look at Sandy Lane and to determine where the highway ended and private drives began at the entrance to Alder Carr Barn and The Hayloft in Mill Road
- iii) Public Right of Way – The Grove-It was ascertained that it was Norfolk County Council's responsibility to clear the vegetation from the pathway (not hedges)

ACTION: Clerk to Contact Highways

9. REVIEW OF COMPLAINTS PROCEDURE

The Clerk had reviewed the procedure and recommended no amendments. A form for completion by complainants had been added

10. REVIEW OF EMERGENCY PROCEDURE

This had been reviewed, the only amendment was to add Binny to the telephone tree

ACTION: Clerk

11. PUBLICATION OF AGENDAS

Previously Agendas were emailed to those residents wishing to receive a copy. It was decided by the Council at the meeting on 2nd March 2015 that this practice would cease with residents directed to the Website and Noticeboard. Feedback indicates that this works for full meeting, as dates of forthcoming meetings are known annually

in advance, and also if an extra meeting is held on 1st Monday of the intervening month, however when a meeting is held which fits into neither of these patterns they can be missed.

Would the Council consider sending electronic copies of agendas that do not fit into the accepted patterns to those residents that request them?

The Council agreed.

12. UPDATE ON BROADBAND FOR HARDINGHAM

Councillors had been forwarded the email from Karen O’Kane which informed that better broadband for Hardingham would now not happen until 2016 rather than September 2015. It was felt this was very disappointing as hopes had been raised and the service had deteriorated recently. Contact was to be made with Karen to ascertain what could be done to bring this latest date forward

ACTION: Clerk to contact Karen

13. SITING OF DOGGIE BIN ON HACKFORD ROAD

The Clerk gave the Council prices for a new Doggie Bin in Hackford Road and a Litter Bin for by the bus shelter. It was agreed that the following models should be purchased

Doggie Bin -Fido 25 made from Duruplus £84.00 (ex vat)

Litter Bin- 25 litre hooded bin made from Duruplus £82.85 (ex vat)

ACTION: Clerk

14. FEEDBACK FROM COUNCILLORS

None.

The meeting ended at 8.40pm