

HARDINGHAM PARISH COUNCIL

To all Councillors

You are hereby summoned to a meeting of the Council to be held on **12th September 2016** at 7.00 pm in Hardingham Village Hall.

Please notify the Clerk if you are unable to attend.

Heidi E Frary

Clerk to the Council, 2 September 2016

AGENDA

OPEN FORUM for members of the public to express interest in any Agenda item

This will include a presentation from Community Heartbeat Trust

1. To receive any apologies
2. To accept any declaration(s) of interests
3. To accept and sign the minutes of the Parish Council from 27th June 2016
4. Matters arising from the minutes of the last meeting (for information only)
5. Financial Matters
 - Payment of Accounts and precept update

• Clerks Wages (August)	s/o	£113.67
• Clerks Wages (September)	s/o	£113.67
• Zen Internet (July)	d/d	£4.79
• Zen Internet (August)	d/d	£4.79
• Zen Internet (September)	d/d	£4.79
• H Frary – software (income from Grant)	chq 527	£190.99
• Clerks reimbursements	chq 528	£29.72
 - Receipts to be noted:

• Hardingham Farms (Filing Cabinet)		£40.00
• NALC (Grant to comply with Transparency Act)		£902.49
 - To amend the Clerks standing order payment date
 - To confirm the amended Barclays Banking Arrangements
 - To receive the completed Annual Return and confirm it has been displayed on the website as per legislation.
6. To consider the view of the Council about the following planning applications
 - 3PL/2016/0946/F: Ketts Cottage, Low Street – Erection of 6 dwellings with associated access and open space.
 - Any time limited planning issues
 - Any planning notifications

7. Correspondence

- Parish Partnership update
- Environment Agency Information
- Breckland Outdoor Sport and Play Fund
- Advertisement for assistance for any 2026 public rights of way works.
- Any time limited correspondence

8. To consider the Clerks policy and procedures schedule

9. To consider any Highways Issues

10. To discuss the new website and agree to it going 'live'

11. To review the Welcome Pack and confirm the information is current

12. Date of Next Meeting: 14 November 2016

13. Feedback from Councillors (for information only)