

Minutes of Hardingham Parish Council meeting held on 14th May 2018 at 7.00pm at Hardingham Village Memorial Hall

Present: Cllrs John Sharples (Chair), Tim Barrett (TB), Richard Burke (RB), Henry Edwards (HE), Jane Strudwick (JSt) and Virginia Lenihan (VL).

In attendance: H Frary (Clerk) and one member of the public

Absent: G Gower (GG)

OPEN FORUM - None

1. **Election of Chairman.** HE proposed Col J Sharples, and there were no other nominations. TB seconded the motion and it was unanimously agreed. JSh was duly elected and signed his declaration of acceptance of office.
Election of Vice-Chairman. VL proposed Mr H Edwards, and there were no other nominations. RB seconded the motion and it was unanimously agreed. HE was duly elected and signed his declaration of acceptance of office.
2. **To receive any apologies:** None
3. **To accept any declaration(s) of interests:** None
4. **To accept and sign the minutes of the Parish Council from 12th March 2018**
These had been previously circulated and were agreed
5. **Matters arising from the minutes of the last meeting (for information only)**
 - Dog fouling at the Village Hall – clerk to contact GG and ask if there are any outstanding issues and if there are not then the matter to be closed. **Clerk to action**
 - Consideration of Village Entry Gates – there was discussion and it was decided not to pursue this at the moment.
6. **To make other appointments:**
 - Trustee to the Village Hall – Glen Gower. Proposed: VL, seconded: JSt
 - Internal Auditor Scrutineer – Jane Strudwick. Proposed: JSh, seconded: VL
 - Emergency Liaison Officer – Henry Edwards / Richard Burke. Proposed: VL, seconded: JSt
 - Homewatch Co-ordinator – Heather Johnson. Proposed: VL, seconded: JSt
7. **To review the FOI publication Scheme / core classes and documents, asset register, Statement of Internal Control and Financial Regulations.**
These had been circulated outside the meeting and were agreed. Proposed: TB, seconded: HE
8. **To agree the Annual Statement of Governance 2017/18.**
These had been circulated outside the meeting and were agreed. Proposed: HE, seconded: JSt
9. **To agree the Annual Accounting Statement 2017/18.**
These had been circulated outside the meeting and were agreed. Proposed: HE, seconded: JSt
10. **Financial Matters**
 - Payment of Accounts and precept update
 - Clerks Wages (May) s/o £113.67
 - Clerks wages shortfall 581 £39.41
 - Norfolk Pension Fund (April) 582 £40.80
 - Norfolk Pension Fund (May) 583 £56.12
 - Norfolk Pension Fund (June) 584 £56.12
 - Clerks reimbursements (March/April) 585 £62.13
 - Village Hall Hire (May – AGM / APM) 586 £34.00
 - Zurich Municipal (Insurance) 587 £206.08
 - Norfolk ALC subscription 588 £137.59
 - Wheelie Bin Stickers 589 £199.99

Proposed: VL, seconded: JSt

11. To consider the view of the Council about the following planning issues

- No applications have been received
- Planning Notifications:
 - 3PL/2018/0139/HOU Appleacre, 63 Danemoor – new pitched roof and internal alterations. APPROVED
 - 3PL/2017/1612/VAR: Site at Ketts Cottage, Low Road – variations to previous conditions. APPROVED
 - 3PL/2018/0177/HOU: Honeypot House, 10a Hackford Road – side and rear extensions. APPROVED

A member of the public requested any applications that are received to vary the permission for Low Road to be circulated to neighbouring properties.

12. Correspondence

- Request from a resident for 'slow down' signs in the village. There was discussion about areas of speeding with the parish, particularly Mill Road and Hackford Road. It was agreed that JSh, JSt and RB will meet to discuss potential sites for 'slow down' signs. HE offered to source laminated signs if required. **JSh, JSt and RB to action**
- NCC – Consultation on Draft Access Plan. Clerk to recirculate the email.

13. Update progress towards 'the celebration of the 'Battle's Over – A Nation's Tribute' on 11th November 2018 and consideration of the purchase of silhouettes of deceased soldiers.

JSh circulated the minutes of the last committee meeting. He reported that he has applied for a grant to purchase silhouettes of deceased soldiers to be placed in Hardingham Church. He reminded the meeting of funding that has already been raised and allocated. He asked the Parish Council to consider making a donation of £250 towards the cost of a hog roast. It was agreed that this should be made. Proposed: RB, seconded: TB. **Clerk to raise cheque at the next meeting**

14. Consideration of the adoption of the red telephone box within the village.

The information and agreement for sale had been circulated outside the meeting and there was lengthy discussion around whether the adoption should be considered by the Council. JSt agreed that she will cut the hedges around the box if she has permission from the landowner. Concerns were raised about the ownership of the land under the box, the potential for lead paint and any potential liabilities associated with ownership. It was agreed that the Clerk should look into the criteria of who could adopt the box. HE to contact William Edwards to ask permission to maintain the hedges. An extra meeting to be arranged if necessary to avoid waiting for a decision to be made in July. **HE and the Clerk to action.**

15. Discussion surrounding village entry sign as agreed under Parish Partnership bid

It was agreed that a standard 'village sign' along Mill Road saying 'Hardingham' and 'please drive carefully' was ideal. The clerk to arrange for the necessary sign up to a total cost to the Parish Council of £250. Proposed: TB, seconded: HE. **Clerk to action**

16. To consider any Highways Issues.

The following issues to be reported:

- 'Warning Horses' sign at Hackford Road is missing.
- Low Road resurfacing is outstanding
- Give Way sign and line painting at Church Road is outstanding, potholes also on the crossroads
- Pot holes and road erosion along Sandy Lane just south of the entrance to White Cross Farm.
- Pot holes on the Sugar Beet pad, Church Road
- Pot holes at the end of Danemoor Road / Middle Road
- Pot holes along Hackford Road.

17. **Date of Next Meetings:** 23 May (APM), 9 July, 10 September and 12 November. All at 7pm at the Village Hall

18. Feedback from Councillors (for information only)

Broadband update to be included on next agenda. **Clerk to action**

Concerns were raised about the potential increase of traffic using Hackford Road when the crematorium is built in Scoulton