

## Minutes of Hardingham Parish Council meeting held on 12<sup>th</sup> March 2018 at 7.00pm at Hardingham Village Memorial Hall

**Present:** Cllrs John Sharples (Chair), Tim Barrett (TB), Richard Burke (RB), Henry Edwards (HE), Jane Strudwick (JSt) and Virginia Lenihan (VL).

**In attendance:** H Frary (Clerk)

### OPEN FORUM - None

1) **Apologies for absence.** Cllr Glen Gower (GG)

2) **Declarations of Interest.** None

3) **Minutes of the Parish Council meeting held on 8<sup>th</sup> and 29<sup>th</sup> January 2018** were circulated prior to the meeting. They were initialled and signed by the Chairman.

4) **Matters Arising from the minutes of the last meeting (not already on the agenda):-**

'Slow down' Bin Stickers – The Clerk has been informed that there is no funding available from District and County Council. It was agreed that the Clerk should purchase 250 stickers at a cost of £200.

Proposed HE, seconded: JSt. Wording to be agreed outside the meeting. **Clerk to action**

Dog Fouling at the Village Hall – GG was not present to report. **To add to next agenda**

### 5) Financial Matters

- The clerk has received confirmation of the success of the bid for a beacon for the Battles Over celebration.
  - Payment of Accounts and precept update
    - Clerks Wages (March) s/o £113.67
    - Clerks Wages (April) s/o £113.67
    - HMRC chq 577 £84.20
    - Norfolk Pension Fund (March) chq 578 £40.07
    - Clerks reimbursements (January / February) chq 579 £40.16
    - Village Hall Hire (March) chq 580 £17.00
- Proposed: VL, seconded: RB

### 6) To consider the view of the council about the following planning applications

- 3PL/2018/0177/HOU: Honeypot House, 10A Hackford Road – Two storey side extension and single storey rear extension. JSt has tried to contact neighbouring properties with limited success. It is believed that the applicant has contacted these properties. It was agreed that the Council would submit no views or comments. Proposed: JSh, Seconded: TB.
- Response through delegated powers: 3PL/2018/0139/HOU: Appleacre, 63 Danemoor Lane, new pitched roof to replace existing flat roof over utility room with minor internal alterations. No views or comments.
- Planning Notifications: Land west of 2A Beeches Lane – detached dwelling. REFUSED

### 7) Correspondence

- Complaint from a resident about the condition of the public phone box. JSh read the email to the meeting. Councillors noted that the telephone has been removed from the box. It was agreed that the Clerk should contact BT for information and JSt offered to clear the ivy and scrub the telephone box. **Clerk and JSt to action.**

### 8) To consider any celebration of the 'Battle's Over – A Nation's Tribute' on 11<sup>th</sup> November 2018

JSh explained that information has been added to Group News and the Parish Website. He read through the record of decisions to date as agreed by the organising committee.

Meeting suspended at 7.30pm to allow a member of the public to speak

Residents are researching the history of the Parish and there was discussion around the collation of information.

Meeting re-opened at 7.35pm

TB noted that there is a charity raising money for war veterans by selling perspex silhouettes or engraved blocks to commemorate those who did not return from the war. There was discussion and it was agreed that JSt would take the information to the next committee meeting.

**9) Agreement of Data Protection Officer (DPO), update of Clerks Contract, Standing Orders and Financial Regulations to reflect legislative changes associated with the General Data Protection Regulations (GDPR) and discussion about necessary changes in practice to ensure compliance**

The documents had been circulated outside the meeting and were agreed. It was also agreed that as the data processing is 'occasional' that Article 30(5) applies. Proposed: TB, Seconded: Jst and unanimously agreed

**10) To consider any Highway issues**

Potholes – There are many potholes and these have grown in size since the snow. The following to be reported to Highways: Church Road crossroad, Hackford Road, Church Road and Mill Road. It was noted that the edge of Mill Road is also damaged immediately over the river bridge. There is flooding outside Ketts Cottage and Swathing Cottage along Low Street. **Clerk to report all issues to Highways.**

Thanks were recorded to Hardingham Farms and the other individuals who worked hard to assist with road clearance and helping stranded motorists. **Clerk to add to website and Facebook**

**11) Agreement of date for Annual Parish Meeting 2018**

It was agreed that the meeting shall be held on Wednesday 23<sup>rd</sup> May. RB and JSt to provide the food and the Clerk to book the hall and advertise.

**12) Date of Next Meetings**

14 May (AGM), 9 July, 10 September and 12 November 2018 all at 7pm at the Village Hall

**13) Feedback from Councillors and items for the next agenda.**

VL – village entry gates have been installed in Carleton Forehoe. **VL to investigate and clerk to add to the next agenda.**

JSt – the litter pick was very successful with lots of support.

Meeting closed at 8.00pm